



PROPOSED VET LIFE COMMUNITY VOLUNTEER PERSONNEL

Administrative Director

Responsibilities include community relationships and meetings, outreach and events, program advertising and promotion, advertising for clients (veterans and family members) and fundraising for your local Vet Life Community. Time required is variable.

Program Director

Duties include running the weekly 60-90 minute meetings; meeting with life coaches – 60 minutes (once a month); deciding upon meeting topics – 30 min weekly. Time required 2-4 hrs. per week.

Life Coach Coordinator

Will take suggestions from Program Directors for new life coaches, and be available to train, advise, direct and support the Life Coaches as necessary; attend monthly life coach meetings. Time required is variable.

Life Coach

Duties include participating in the weekly 60-90 minute meetings; attending life coach meetings– 60 minutes (once a month); Mentoring veterans – 50-60 min. weekly. Time required 2-3 hrs. per week.

Please note: One person may assume two positions, time permitting. Each Vet Life Community must have at least two people in leadership positions. All positions may mentor veterans.